



DEPARTMENT OF THE NAVY
NAVY RECRUITING COMMAND
5722 INTEGRITY DR.
MILLINGTON, TN 38054-5057

Canc frp: Dec 2019

COMNAVCRUITCOMNOTE 5050
01
18 Nov 2019

COMNAVCRUITCOM NOTICE 5050

From: Commander, Navy Recruiting Command

Subj: 2019 NAVY RECRUITING COMMAND CHILDREN'S CHRISTMAS PARTY

Encl: (1) Navy Recruiting Command FCPOA Children's Christmas Party Schedule of Events
(2) Invitation Flyer

1. Purpose. To announce the agenda for the upcoming Navy Recruiting Command (NAVCRUITCOM) Children's Christmas Party sponsored by the First Class Petty Officer's Association (FCPOA). The event will be held on Friday, 13 December 2019, from 1630 to 1900 in building 784, Conference Rooms A, B, and C.

2. Scope and Applicability. This notice is applicable to NAVCRUITCOM.

3. Action

a. Enclosure (1) provides the schedule of events for the NAVCRUITCOM FCPOA Children's Christmas Party. Enclosure (2) is the Invitation Flyer which will be posted in the common populated areas in the NAVCRUITCOM Headquarters building.

b. OS1 Jonathan Doberenz, (901) 874-7666 and BM1 Tiago Lynch, (901) 874-7650 are the points of contact for setup and execution.

c. NAVCRUITCOM PAO will provide photographer.

d. Department Directors and Special Assistants. Ensure widest dissemination, participation, and staff familiarity with this notice.

4. Records Management. Records created as a result of this notice, regardless of format and media will be managed per SECNAV M5210.1 of January 2012.

5. Cancellation Contingency. This notice is canceled upon completion of the event.

/s/

S. M. MILINKOVICH
Chief of Staff

Releasability and distribution:

This directive is not cleared for public release and is available, via the Total Records Information Management (TRIM) system.

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NAVY RECRUITING COMMAND FCPOA CHILDREN'S CHRISTMAS PARTY
SCHEDULE OF EVENTS

Friday, 13 December 2019, 1630 - 1900

Attire: Civilian - Casual Attire

Attire: Military - Casual Attire

Time	Event	Responsibility
13 December 2019 1630	Children arrive for light refreshments. Arts and crafts provided.	Committee Members (5 members)
13 December 2019 1730-1900	Santa Claus arrives for meet and greet with children. Take pictures with Santa. Receive gifts.	Committee Members (5 members)
13 December 2019 1900	Begin clean up.	Committee Members (10 members)

Enclosure (1)

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INVITATION FLYER



MERRY
Christmas
AND
HAPPY NEW YEAR
2019

Join us to celebrate



JOY

Christmas Party
You are our special guest!
Invitation

Xmas MAIL

NRC FCPOA
CORDIALLY INVITES YOU TO

CHILDREN'S
CHRISTMAS PARTY

FRIDAY DECEMBER 13TH 4:30 PM - 7:00 PM

Conference Rooms A-C
5722 Integrity Dr. Bldg 784
Millington, TN 38054

RSVP by December 6th to OS1 Doberenz
Please email children's age and gender to
jonathan.doberenz@navy.mil



Enclosure (2)